

2014 Conference Proposal

Greetings from the vergers of the Parish Church of Saint Luke, Burlington, Ontario, Canada.

We are very excited to have the opportunity to provide you with our proposal information with regards to hosting the 2014 convention.

Attached are the letters of invitation from both our rector and the bishop.

PARISH INFORMATION

The Parish Church of Saint Luke is located along the shore of Lake Ontario in Burlington, Ontario, Canada. It is located half way between Toronto, Ontario, Canada and Buffalo, New York, U.S.A. The church was built in 1834 and is the oldest church in Burlington. The church will be celebrating its 180 year in 2014. The church proper seats 220 persons. Our new parish hall was built in 2006 and has a great hall with kitchen for meetings, dinners etc. Both the hall and church have a built in sound systems. See brochures for both buildings included in package. All the meals provided will be served in the great hall.

The Sunday service will be at Christ Church Cathedral in Hamilton and bus transportation will be provided. It is approximately a fifteen minute trip.

PROPOSED DATES

The proposed dates for convention will be September 18,19,20,21 (Thursday to Sunday) or September 25, 26, 27, 28 (Thursday to Sunday).

HOTEL AND RATES

We are looking at the Waterfront Hotel located along the shore of Lake Ontario and it is approximately 400 yards from the church. It has 129 rooms, pool, whirlpool and fitness center. The hotel also has the Beaver and Bulldog Taps and Grille which offers modern lunch and dinner dining. The rates quoted at time of writing is \$119 CDN. Per night for 2double bed accommodation and includes a complimentary breakfast. See brochure included in package. Transportation will be provided to and from the hotel and church for those who cannot manage the walk.

AIRPORTS AND TRANSPORTATION

We are approximately forty five minutes from Toronto International Airport and one hour from Buffalo International airport. Both airport web sites list Ground Transportation Services such as Buses, Shuttles, Taxis, Limos and car rentals.

The City of Burlington is 45 minutes from Niagara Falls New York (one hour from the airport) and is accessed off the Queen Elizabeth Highway. This is the main highway from Niagara Falls Ontario to Toronto Ontario Canada. (The church and hotel are 3minutes from the exit.)

REGISTRATION

The church has onsite credit card capability but is currently not set up for online credit card transactions, however the cathedral is equipped to handle online and phone credit card transactions.

PROPOSED SCHEDULE OF EVENTS

Thursday September 18, 2014

12:00pm. – 5:00 pm. Hotel check-in/conference registration. Hospitality Suite and Vergers' Guild Shop open.

6:00pm. – 7:00pm. Choral Evensong at Saint Lukes' Church

7:15pm. – 8:15pm. Dinner in the Great Room

8:15pm. – 8:25pm. Welcome by President ----- in Great Hall

8:30pm. - 10:30pm. Hospitality Suite and the Vergers' Guild Shop at the hotel

Friday September 19,2014

Breakfast on your own.

8:00am. – 9:00am. Morning Holy Eucharist, Saint Lukes' Church

9:00am. – 9:30am. Break with lite refreshments. Great Hall

9:30am. – 10:30 am. Workshop Verger 101. Great Hall

9:30am. – 10:30am. Church and cemetery tour for those not taking Verger 101

10:30am. – 11:30pm. Spiritual support for incarcerated persons and their families. Great Hall

11:30am. – 12:00pm. Vestments and liturgical colors. church

12:00pm. – 12:30pm. Inventory of church vestments, holy hardware, etc. for insurance records.
church

12:30pm. – 1:30pm Lunch in the Great Hall

1:30pm. – 5:00pm. Tour of Royal Botanical Gardens and local historic sites for those not attending seminars. (bus and walking tour)

1:30pm. – 2:30pm. Interfaith Ecumenical interaction. Great Hall

2:30pm. - 4:00pm. Heraldry- The history of coats of arms, crests, and flags. Great Hall

4:00pm. – 4:15pm. Break

4:15pm. – 5:00pm. Archiving your church history. Great Hall

5:00pm. – 7:00pm. Free time

7:15pm. – 8:30pm. Dinner in the Great Hall

8:30pm. – 10:30pm. Hospitality Room and Vergers Guild Shop. Hotel

Saturday September 20, 2014

Breakfast on your own.

8:30am. – 9:15am. Morning Prayer in the Church

9:30am. – 10:45am. Business meeting of VGEC membership in Great Hall

11:00am. – 5:00pm. Board buses for tour of Mount Carmel Monastery with lunch, Niagara Falls and tour/wine tasting of a Niagara winery.

6:00pm. – 7:00pm. Free time

7:00pm. – 8:15pm. Dinner in the Great Hall

8:30pm. – 9:15pm. Entertainment by the Three Cantors in the Great Hall

9:15pm. – 10:00pm. Vergers Recognition in the Great Hall

10:00pm. – 12:00pm. Hospitality Suite and Vergers Guild Shop at the hotel

Sunday September 21, 2014

Breakfast on your own

9:45am. Board buses for Cathedral in Hamilton

10:00am. - 10:30am. Lite refreshments in Myler Hall

10:30am. – 10:45am. Prepare for procession and Holy Communion service

11:00am. – Procession of Vergers (*no virges, no hats*) and Choral Eucharist Service

12:30pm. – Official Conference Photo at chancel steps in the cathedral

12:45pm. – Board buses back to Burlington

WORKSHOPS

Verger 101

Providing spiritual support to incarcerated persons and their families.

Interfaith interaction.

Vestments and liturgical colors

Heraldry- The history of coats of arms, crests and flags

Archiving your church history

Record keeping for insurance - Inventory of church vestments, holy hardware, prayer books, hymnals etc.

Dinners will be provided for Thursday, Friday and Saturday, lunches for Friday and Saturday, Lite snacks including juices, tea and coffee for Friday and Saturday morning breaks and prior to Sunday service.

SPECIAL GEOGRAPHICAL HIGHLIGHTS

Royal Botanical Gardens

Niagara Falls

Niagara on the Lake

Niagara wineries

City of Toronto

City of Hamilton

The church, parish hall and the Waterfront hotel are located by the waterfront. It is part of the original core of the (old town) which is now known for the quaint specialty shops and fine dining and pub fare restaurants. Beside the hotel along the waterfront are the pier, Spencer Smith Park, Beachway Park and Joseph Brant Museum, all interconnected by walking trails.

There are several historic buildings in the Burlington, Hamilton area and many are open for touring. There is public transportation from Burlington to Hamilton and Toronto including GO Train Service. GO Train service from Burlington to Toronto Union Station (downtown Toronto, CN Tower, Rogers Centre, and ACC Centre) takes 50 minutes.