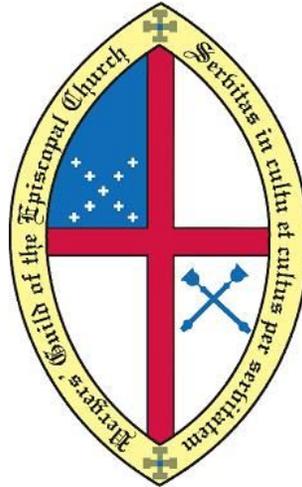


Accepted 2016-06-16



Vergers Guild of the Episcopal Church

Mid Year Board Meeting Minutes

Thursday, April 15, 2016

Call to Order:

Scott Smith

The Mid Year Meeting was called to order at 9:30 a.m. in the Conference Room at the Cathedral of St. John the Evangelist. Those in attendance were Scott Smith, Cheryl Cantrall, Duke DuTeil, Richard Parker, Barry Norris, Vyonne Carter-Johnson, and Michael Sanchez. Terry Hughes attended by conference call. The Prayer for Guidance was read by Scott Smith.

Conference Update:

Dallas Hawkins

The morning session was spent with Dallas Hawkins and the Host committee for the Annual Conference. The events of the Annual Conference were discussed by Dallas and the Board. He reviewed lodging arrangements and food choices. The schedule was modified where needed and discussed in length. Dallas also discussed clothing options at the Saturday Banquet.

After the discussion in the conference room, Dallas lead the Board through the meeting rooms, the vesting areas, the Great Hall, and the Cathedral. The logistics for the Sunday service were worked out by the Board and the Host Committee.

After the tour of the Cathedral, the Board broke out for lunch which was served by the Host committee.

Annual Conference:**Terry Hughes**

The meeting continues after lunch with an update from Terry on our upcoming conferences. The Board felt confident that the planning for the Atlanta Conference in 2017 was going well.

Terry then began a discussion about the conference in 2018. He said that his committee had received a request from Denver, CO to host the 2018 Annual Conference. After some discussion with the Board, he then made a motion to accept the proposal from Denver to host the conference in 2018. The motion was seconded by Cheryl and all voted in favor.

General Discussion**Scott Smith**

Scott lead a general discussion about preparing for the future of the Board. We were all reminded to formulate succession plans with specific job descriptions so future boards could follow the pattern which has been established. Role clarity was emphasized during the discussion.

2016 Goals Review**Board**

The Board discussed the 2016 goals:

1. Guild Shop migration to Shopify
2. Annual Conference Guidelines, big project, not done yet
3. Focus on membership, more outreach needed
4. Leadership Development

The role of the Governance Committee was also discussed and clarified.

Secretary's Report**Richard Parker**

The minutes for the following meetings were approved by the Board:

October 1, 2015

October 3, 2015

January 14, 2016

Richard to Email the minutes of the Annual Meeting on October 3, 2015 to the Board for review.

Finance Report**Duke DuTeil**

Duke reported that the finances were in a good position. Currently, the checking account is at \$23,000. Duke said all the financial reports were in the Treasurer's folder.

Duke made a motion to change the membership categories of "Retired" to "Retired from Verging" and "Student" to "High School / College". Cheryl seconded the motion. All voted in favor of the motion.

Communication and Technology**Michael Sanchez**

Michael said that he is working on a succession plan for his position.

He also reported that a new commissioning service for Vergers is up on the blog post. The Board was informed that the Amazon site for the Guild Shop would close down on May 1st. The committee is working to migrate the Guild Shop to Shopify.

“Save the Date” cards are being produced now for the Spokane Conference.

Guild Shop

Barry Norris

Barry noted that the prices in the Guild Shop need to be increased at least to cover shipping. Overall, the Board is pleased with the operation of the Guild Shop.

Membership

Cheryl Cantral

Cheryl reported that letters would be going out during the first of May to notify the membership of their status with the Guild. There was a general discussion about mailing out member certificates each year. It was suggested that an email with a PDF file would be more cost effective.

Michael reported that membership cards are being investigated. The board discussed the concept and agreed that this would be a good idea and authorized Michael to proceed with the project.

Chapter Development

Vyonne Carter-Johnson

Vyonne read a report from Rich about the progress of the Chapter Development committee. Chapters have grown from 5 chapters to 12 in the last two years. There was a general discussion about chapter recognition.

Training

Duke DuTeil

Duke reported that more training courses are being bought resulting in the sale of more verges. This also increases the attendance at the Annual Conference by new graduates. Duke agreed to do a blog post on training. Duke also asked other Board members to contribute to the blog.

Motion to Adjourn

A motion to adjourn was made and seconded. All voted in favor.