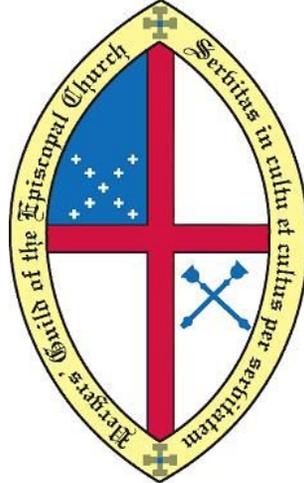


Approved 04-28-17



Vergers Guild of the Episcopal Church

Board Meeting Minutes

Thursday, February 9, 2017 @ 8:00 p.m. EST

Call to Order

Scott

Scott called the meeting to order at 8:05 p.m.

Board Members Attending: Scott Smith, Michael Sanchez, Duke DuTeil, Richard Parker, Cheryl Cantrail, Barry Norris, Yvonne Carter-Johnson, Darin Herndon, and Terry Hughes. Others present were Ken Holloway and Matthew Corkern..

Board Members Absent: Past President Margaret Mclarty was unable to attend.

Opening Prayer

Rev. Matthew Corkern

Our Chaplain offered an opening prayer.

Approval of Minutes

Richard

Approve minutes of on line meeting - November 17, 2016. After a few corrections the minutes were approved.

2017 Goals Review

Scott

Who takes responsibility for these goals?

1. Annual Conference:Continue work on Conference Guidelines - Terry

2. Technology: Develop and launch MMS v2.0 - Darin
3. Communications: Overhaul Blog, Committee development - Communications
4. Chapters, Guild Shop and Communications: Diocesan Convention Kits (who owns and aggressively drives?) - Richard
5. Membership: Parish audits, Aggressively reach out to members - Cheryl
6. Chaplaincy (names of those who need prayer, necrology list) - Matthew
7. Marketing: "I am a verger, count me in!" Chief Marketing Officer - Communication
8. Governance: Business Continuity - Vyonne

Chaplain's Report

Rev. Matthew Corkern

Matthew offered some comments about a proposed Pilgrimage to Germany which would begin shortly after the Annual Conference. This would coincide with the 500th anniversary of the Reformation. After some discussion, Matthew said that he would meet with the trip organizers and get more details out by e-mail at a later date.

Annual Conference Update:

Terry

Terry said that Scott Crowell and Melita Thorpe had been added to his committee. He said that they are working on the Annual Conference Guidelines which should be ready for review shortly.

Scott noted that attention should be given to cross committee communication when writing the conference guidelines. He said that communication with the Guild Shop, the Treasury, the Technology committee, Training, and Communications are vital when organizing an Annual Conference.

Terry then reported that no one has asked to host a conference beyond 2019. Scott said that Trinity Wall Street might be interested in hosting a conference in 2020 or 2021. Barry Norris said that he has been in conversation with his new Bishop about hosting a conference in Philadelphia, PA in 2022 or 2023.

Terry said that he hasn't heard much from the Atlanta host committee in recent weeks. Duke reported on a recent trip he and Scott made to Atlanta in December. Duke said that the Hotel was very nice and that the meeting with host committee was very productive. Barry noted that 79 people have registered so far.

Duke DuTeil made a motion by email to reduce the registration fee for the 2017 Annual Conference for Canadian Vergers in good standing by \$50.00. Darin Herndon seconded the motion and all voted in favor. The motion passed.

Chapter Development**Vyonne**

No Report

Communications and Technology**Michael**

Michael said that the website for Atlanta was finished and that the store straightened out. He said that he was in conversations with Chuck from Atlanta and that blogs and other communications were being set up.

Scott said that he and Ken were also in conversation about future blogs. Ken said that blogs would be coming more frequently and Scott challenged the Board to contribute blogs more often.

Darin gave a brief report on Technology. He said that he had helped with the updates to the website and the Annual Conference. Finally he said that he and Scott had worked out some problems with the Membership Directory.

Episcopal Relations**Margaret**

No Report

General Convention**Duke**

Scott reported that the next convention will be in Austin Texas in 2018. He hopes to have a local person involved in the Convention along with members of the Board.

Governance**Vyonne**

Vyonne reported that her committee is forming and that she is going through each committee to review the leadership.

Guild Shop**Barry**

Barry reported that the Guild Shop was running well and that the registrations are flowing to the Conference Chair. He said that the most expensive item he orders are the virges. He said that John Townsend was on his committee now.

Membership**Cheryl**

Cheryl reported that she is updating the membership roles each month. Cheryl said that some checks are still coming to her. Scott said that mail should be sent to the P.O. Box in Texas. Cheryl and Betty continue to update the membership information.

Nominations**Scott**

Scott reminded the Board that he, Michael, and Cheryl would be up for re election at the Annual Conference. Cheryl indicated that she would not seek another term. Duke reminded the Board that we needed to look for a new Board member who could take his place at the end of his term in 2019.

Training**Duke**

Duke reported that 11 Fellows have completed the training course so far this year. Everything is going smoothly with the training course.

Treasurer's Report**Duke**

Duke reported that our finances are in good shape. He said that we had about \$29,000 in the bank but that \$18,000 would be sent to Chuck shortly for the Annual Conference. He said that everything is generally on budget. The report was accepted.

Conference Sessions**Scott**

Scott reminded the Board that we needed a topic for the second session at the Annual Conference besides Verger 101. Scott suggested that the Board be thinking of topics and bring this up at our April Board Meeting. Should we have a session for small churches and a session for larger churches, what about paid Vergers?

New Business**Scott**

Scott suggested that Richard take charge of the Diocesan Conference Kits. Michael said that he could help with the graphics when the project is completed. Others agreed to help as needed.

Agenda for Mid Year Meeting**Richard**

The Board briefly discussed the agenda for the mid year meeting. Scott and Richard will finalize the agenda in the next several weeks. A visit to the Cathedral will be included in the agenda.

Adjourn: The meeting was adjourned at 9:25 p.m.

Respectively Submitted,

Richard Parker,
Secretary to the Board.