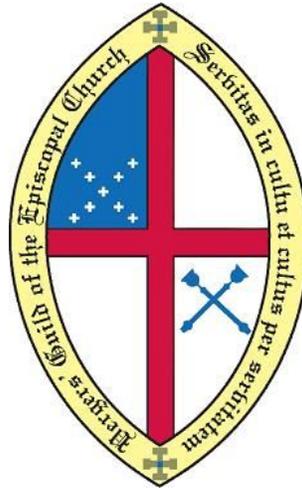


Approved 10-17-18



Vergers Guild of the Episcopal Church
Board Meeting Minutes
Thursday, Sept. 20, 2018 @ 8:30 a.m. MT
Denver, Colorado

Board Members in attendance:

2018: Cheryl Cantrall, Yvonne Carter-Johnson, Duke DuTeil

2019: Darin Herndon, Barry Norris, Richard Parker

2020: Michael Sanchez, Scott Smith, John Whitaker

Michael Sanchez was absent.

Officers: Scott Smith, President
Darin Herndon, Vice President
Duke DuTeil, Treasurer
Richard Parker, Secretary

Ex-officio members in attendance: Margaret McLarty, Walt Kindergen

Call to Order **Scott**
Scott called the meeting to order at 8:27 am.

Opening Prayer and Devotion **Walt**
Before the meeting started, our chaplain led us in prayer.

Approval of Minutes **Richard**

Richard reviewed the minutes 07-12-2018. Barry voted to approve the minutes, seconded by Margaret. All voted in favor.

Annual Meeting Planning

Scott

Scott reviewed the upcoming annual business meeting on Saturday morning. He said that the election for board members would be on the agenda after the introductions. He said that the secretary would establish a quorum. Scott asked that each committee chair submit a short summary to him prior to the annual meeting. The necrology will also be read during the chaplain's report.

The Treasurer and the approval of the minutes will occur before the committee reports. The Bylaws will be presented as a slate after the committee reports.

2018 Host Committee Report

Steve Tilson, Bill Gleason

Steve brought the Board up to date on the conference arrangements. He said that 157 persons had registered for the conference. He said that an Evensong would be at a nearby church on Thursday evening followed by a reception at the Warwick.

Other arrangement for the weekend were discussed by the Board including the text message system. Steve then reported that the Saturday night banquet would be on the 2nd floor of the Hotel..

Duke reported that we have a hotel liability of approximately \$12,000.00. There was a discussion about 5 cancellations to the conference after the deadline. It was decided that refunds would be issued based on the final budget of the Conference Host Committee.

Margaret agreed to help Scott with Facebook posts during the conference. Conference photos were also discussed.

2019 Annual Conference, Camp Allen, TX

Duke

Duke gave a report on the 2019 conference. He said we had 145 rooms at the retreat center. He then said that the room registration will be handled by Camp Allen. The conference registration fee will be determined at a later date.

Programs are being arranged now for the conference. Finally, he said that the mid year meeting would be in May. We will fly into Austin, TX for the mid year meeting.

Future of Annual Conferences (90:13)

Scott

The Board then discussed various models for future conferences. Duke suggested that when we use the Metro City model that our meetings and most meals should be at the host Cathedral and not the hotel. He also noted that we might give the Vergers several hotel options instead of booking one conference hotel.

Scott noted that conference topics might shift more to spiritual topics rather than Vergerism topics. Barry added that he had recently attended the CEGV Annual Conference in England. He said that most of the meeting at the conference were spiritual in nature and that they wore black cassocks most of the time. Margaret recalled past conferences when topics were discussed such as prayer beads, centering prayers, etc.

Duke returned the focus on the conference model rather than the content. Walt suggested that switching back and forth year to year from the Metro City model to the Retreat Center idea. Duke also said that conference host committees should not try to “outdo” last year’s conference. Scott hoped that we could make our conferences more simple.

Scott and Margaret recalled reaching out to select cities and asking them to host a conference. Scott suggested that we be more active and deliberate in our choices for conference sites. Cheryl said she knew a conference planner who could help the guild with hotel negotiations and arrangements.

The board then suggested that the 2020 conference might be back in the northeast part of the country. The board continues to debate how much involvement is needed between the board and the host committee. We all agreed that the purpose of a Verger Conference was education and fellowship. A final suggestion was to have the Annual Conference during the same time as the General Convention of the Episcopal Church. (112)

Committee Reports

Finance

Duke

Duke reported that he used \$2,100.00 from the scholarship fund this year. He suggested that we might start a voluntary campaign to increase the scholarship fund when paying your annual dues.

Duke then said that the training course balance was up to \$30,000.00. This reserve money had been set aside to purchase verges for those who signed up for the course when verges were awarded upon graduation. Duke will suggest a reasonable amount to stay in the fund and suggests transferring the remainder to a reserve fund.

Duke reported that we are now using Quickbooks now and that our checking account balance of \$28,378 and \$48,630 in the cash account. Our net income is \$10,389.00. This amount will be used to pay our hotel liability. Scott thanked Duke for his work over the years for being our Treasurer.

Chapters

Richard reported that he is still helping out when chapters send in questions to the guild. Richard said that he would make a report at the annual meeting.

Communication and Technology

Darin

Darin reported that he would stay on as Technology manager after he resigns from the board. He wants to analyze the server costs and make a decision during the first quarter of 2019.

Scott said that blog posts have diminished over the last year but he hopes to get back on track in 2019. Other social media outlets are still up and running. Scott would like to find another person to help with communications.

Episcopal Relations

Margaret

Margaret reported that she is making progress but the church is still reluctant to have Vergers in services except festival eucharist services.

General Convention

Duke

Duke said that he was able to make good progress talking to clergy about the value of the Verger ministry. He said he gave out about 2000 cups at the convention. He also said that he had come up with a Diocesan Kit for Vergers to use. It will be on the guild shop within a few days.

The basic kit will consist of 100 information cards, 75 bumper stickers, and 50 training courses. The cost will be \$65.00. Vergers can add other material if they want.

Governance

Yvonne said that she has make some progress this year but she will work on writing a job description for her committee.

Guild Shop

Barry

Barry gave a brief report on his progress over the past several months. He says that he can do the shipping online and the Post Office will come by his house and pick his shipments up. A discussion was held about the future of the Guild Shop. The general consensus was to continue the shop.

Membership

Cheryl

Cheryl reported that membership dollars are in line with past years. She said that membership cards are being mailed when a membership is renewed. Scott said that Betty Moore was interested in helping with the committee but is not interested in being the chair. Cheryl said she would help with the committee after she rotates off the board.

Nomination

Cheryl

Cheryl reported that the ballots are ready for the election at the business meeting. Each candidate will have 2 minutes to introduce themselves. The counters are ready to go.

Training

Duke

Duke reported that 40 vergers had completed the training course during the last year and that 14 would be at the banquet to receive their certificates.

He reported that during the General Convention he had approached 9 seminaries and offered the training course to the sacristans. He is also sending the course to the Clergy of those vergers who enroll for the course. Duke reported that the guild has received \$7,000.00 in course revenue this year.

Review Strategic Planning

Scott

Scott suggested that the next year's Board discuss and digest the information that Lisa wrote up after our planning session in the spring. Other topics included leadership and committee development.

It was also suggested that we move "New Business" to the beginning of the agenda so we can start with topics which tend to move the board forward rather than looking back to what we have done. The Board should answer the questions, who are we, and why are we here?

Final Notes

Scott

Scott will email a proposal to the Board about gifts to the host committee. He said he needs to reorder gifts soon. Walt said he would start the business meeting with a short devotion and prayer. The necrology will be done during the Chaplain's report. Final photos were also discussed.

Proposed Meeting Dates 2018-2019 (Tentative)

Richard

Richard suggested meeting dates for the upcoming year. After some discussion, the following dates were proposed:

Oct. 17, 2018	Online Board Meeting and Election of 2019 Officers
Dec. 6, 2018	Cancelled
Jan. 2, 2019	Online Board Meeting
Mar. 6, 2019	Online Board Meeting
May 3-4, 2019	Mid Year Board Meeting, Austin, Texas
July 10, 2019	Online Board Meeting
Sep. 4, 2019	Online Board Meeting
Oct. 24, 2019	Annual Conf. Board Meeting, Houston, Texas
Nov. 20, 2019	Online Board Meeting and Election of 2020 Officers

Adjourn

The meeting was adjourned at 12:05 pm